

THE DETROIT HOUSING COMMISSION

HOUSING CHOICE VOUCHER PROGRAM

Income Changes (Interims) during COVID 19

The Detroit Housing Commission (DHC) is continuing to operate during the National Emergency resulting from the Coronavirus Pandemic (COVID-19). DHC has established measures for the workplace and businesses to minimize disruption in operations. Employees are working remotely and can be reached through email and phone. DHC will continue to meet all Housing Assistance Payment Contract and program obligations

You may have lost your job or have reduced your income due to the COVID-19 Pandemic. Whether it is a temporary loss of pay or long term you need to complete a Program Interim Form and submit it to your Housing Specialist. For the fastest response, you should email the form and required documents to your Housing Specialist. A list of Housing Specialist (and alphabetic assignments) is located on the DHC website, www.dhcmi.org select the Section 8 tab, scroll to Specialist Assignment. If you don't know or cannot locate your Housing Specialist, please email ahd-csc@dhcmi.org or call 313-877-8726.

When you return to work or your income changes you will be required to submit an updated Interim Change form to DHC.

What do I need to provide as evidence of the loss of my job?

There are many options:

- Provide DHC with a copy of the letter regarding the closing and your release from work or;
- A copy of the closure notice with your last day of work or;
- A copy of the closure notice provided to the public.

What do I need to provide regarding unemployment?

Provide us with a copy of your unemployment online registration

We realize the unemployment won't be immediate and we will work with you regarding the unemployment compensation.

Will I have to complete another Interim once I receive the unemployment?

Yes, that is our recommendation in order to eliminate retroactive costs to you

Will you advise the property owner of the change in my rental cost?

Yes and we will send the change to you and to the owner, it is best to send it by email

When will my rent amount change?

DHC will complete the interim as a priority. Submit all the required paperwork for a quicker response.

How long will be rental costs be reduced?

Until your income situation changes. You are required to notify DHC whenever there is a change in your household income on the Interim form. You will be provided a 30day notice of the increase in rent

Will my utility costs change?

Utility costs are forecasted the utility costs are based on usage. DHC cannot reduce your utility expenses.

How do I get utility assistance?

When you submit the Interim Form, the rental cost (including utilities) will be adjusted based on your new income. This may assist you with utility costs. You should reach out to your utility provider for more information and available resources they will provide for utility assistance.